



CWEA SCVS Lab Committee presents

The first steps to implementing the TNI 2016 Standard - Session 2

Session 2 will finish Organization (Clause 4.1.7) and then move to Management (Clause 4.2), Document Control (Clause 4.3), Review of Requests/Tenders/Contracts (Clause 4.4), Subcontracting Tests (Clause 4.5), Purchasing Services & Supplies (Clause 4.6), Service to Clients (Clause 4.7), Complaints (Clause 4.8), Control of Non-Conforming Work (Clause 4.9), Improvement (Clause 4.10), Corrective Action (Clause 4.11), Preventive Action (Clause 4.12), and Control of Records (Clause 4.13).

By

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This is the second in a series of 6 sessions. The speaker shall present the TNI 2016 Standard along with a summary of key points. A copy of the TNI 2016 Standard will be projected on the screen for individual clause training with an emphasis on troublesome requirements for small laboratories during the implementation phase. Best practices for aligning with the Standard in a small laboratory will be presented. Tools and resources for efficient implementation will also be discussed. Each attendee must bring their own copy of the TNI 2016 Standard to follow along and take notes. Attendees should also bring their handouts from Session #1. Copies can be downloaded using the link sent on 10/22/17. A power point presentation summarizing key points and challenges for small laboratories will be provided as part of the training material for session 2. Open discussion and questions will be encouraged throughout the training. Future TNI sessions will be scheduled for topics not covered in today's presentation. (Save the date: May 15th, 2018 for session 3). Materials from the next session will be brought if topics move faster than anticipated.

Schedule:

Date: Thursday February 22, 2018
Registration: 0830 am – 0900 am
Session Time: 0900 am – 0330 pm (6 Contact Hours)
Location: Adobe Room, Mitchell Park Community center, 3700 Middlefield Rd, Palo Alto, CA-94303
Cost for Session 2: \$60.00 Members, \$70.00 Non-members, Lunch included.

Please let us know if you have any special dietary restrictions and/or require contact hours.
Please RSVP to cwea.scvs.lab@gmail.com by Feb 16, 2018 for session 2.
Pay by cash or check (payable to CWEA SCVS).
Checks can be mailed to the following address: CWEA SCVS, Palo Alto RWQCP, 2501 Embarcadero Way, Palo Alto, CA 94303

SPACE IS LIMITED!

Remember a reservation is a financial commitment!